



2023—2024 COURSE CATALOGUE



Making
beautiful music
together for
over 40 years!



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EXECUTIVE DIRECTOR'S WELCOME LETTER

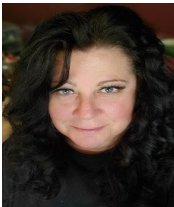
"The purpose of the Nanaimo Conservatory of Music is to foster excellence in the performing arts in the Central Vancouver Island Region."

The Nanaimo Conservatory of Music began as the Central Vancouver Island Community Music School in 1977, with six teachers and thirty students. Before the existence of the school, students often had to travel to Victoria or Vancouver for lessons in specific disciplines, especially those who wished to be instructed at higher levels. Since 1977 the CVICMS/NCM has provided high-quality instruction in a wide variety of individual instruments in both classical and jazz traditions, as well as ensembles and orchestral groups. These ensembles and groups include Youth/Prelude Orchestra, Intermezzo Strings, Cello Choir, harp ensembles, and the Nanaimo Youth Choir.

We recognize that it is critical that beginners are taught by highly skilled and qualified teachers, the NCM has placed an emphasis on youth and the young beginner, while at the same time offering instruction to all age groups and levels. Our students annually participate in the upper Island Music Festival, are encouraged to take the RCM examinations and to complete in other music festivals and competitions and perform in annual NCM recitals.

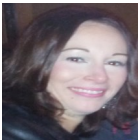
All of our faculty work very hard to ensure that individual and group lessons are a positive learning experience and are eagerly looking forward to seeing everyone again in the fall.

Make sure to stop by the office and say hi, and let me know if you ever have any questions.
I look forward to hearing the halls filled with music once again and to see familiar faces and meet new ones in September.



Jennifer VanderSchaaf | Executive Director

NCM ADMINISTRATION



Lisa Culling - Admin Assistant



Elizabeth Taylor - Accounting

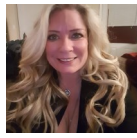


Marsha MacMurchy - Grant Writer

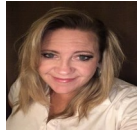
NCM Board of Directors



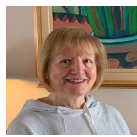
Darlene van Appelen - President



Kara Baynes - Treasurer



Shelly Murphy - Secretary



Christine Whitelaw



Peter Lang



Bryan Tinlin



Kirsty Mac Donald

INDIVIDUAL, SUZUKI AND JAZZ INSTRUCTORS AND FEES

INDIVIDUAL INSTRUCTION

Instructor	Instrument	Fee Group
Teresa Borek	Piano	Fee Group 2
Teresa Borek	RCM Theory	Fee Group 2
Kris Epps	Piano	Fee Group 1
Mary Jackson	Piano	Fee Group 1
Mary Jackson	Voice	Fee Group 1
Leslie Krull	Violin	Fee Group 1
Amy Laing	Cello	Fee Group 1
Alexandra Lee	Cello	Fee Group 2
Jesse Marshall	Guitar	Fee Group 1
Miho Matsuo	Violin	Fee Group 1
Brendan Millbank	Cello	Fee Group 1
Natasha Pashchenko	Guitar	Fee Group 1
Judith Pazder	Flute	Fee Group 1
Judith Pazder	Recorder	Fee Group 1
Karl Rainer	Viola	Fee Group 2
Karl Rainer	Violin	Fee Group 2
Nick Ross	Violin	Fee Group 1
Nick Ross	Beginner Brass	Fee Group 1
Nick Ross	Trumpet	Fee Group 1
Marilyn Rummel	Harp	Fee Group 3
Katrina Russell	Bassoon	Fee Group 3

LESSON FEES

FG - Fee Group	FG 1	FG 2	FG 3	Suzuki Fee Group
Per lesson: 30 min	\$30.50	\$32.50	\$34.50	\$36.00
Per lesson: 45 min	\$44.50	\$48.50	\$51.50	\$52.00
Per Lesson: 60 min	\$59.00	\$64.00	\$68.00	\$65.00

SUZUKI INSTRUCTION AVAILABLE

Instructor	Instrument	Fee Group
Mary Jackson	Piano	Suzuki Fee Group 1
Amy Laing	Cello	Suzuki Fee Group 1
Alexandra Lee	Cello	Suzuki Fee Group 2
Miho Matsuo	Violin	Suzuki Fee Group 1
Natasha Pashchenko	Guitar	Suzuki Fee Group 1
Karl Rainer	Violin	Suzuki Fee Group 2
Nick Ross	Violin	Suzuki Fee Group 1

JAZZ INSTRUCTION AVAILABLE

Instructor	Instrument	Fee Group
Nico Rhodes	Piano	Fee Group 2
Kosma Busheikin	Guitar	Fee Group 1
Kosma Busheikin	Bass Guitar	Fee Group 1
Teighan Couch	Vocals	Fee Group 1
Kenton Dick	Flute	Fee Group 2
Kenton Dick	Saxophone	Fee Group 2
Kenton Dick	Piano	Fee Group 2
Graham Villette	Drums	Fee Group 1



Tuition is based on a set number of lessons throughout the lesson year, September to June.

Summer lessons will be processed separately as a Summer Term from July to August.

Tuition Fees for Group Lessons

Group Lessons	Instructor	Fee for full year (with lessons)	Fee for Full Year (without lessons)
Youth Orchestra (Sept - June)	Nick Ross	\$370	\$470
Recorder Troupe (September to June)	Judith Pazder	\$370	\$470
Flute Quartet (18 sessions)	Judith Pazder	\$470	\$570
Guitar Group (18 sessions)	Natasha Pashchenko	\$270	\$370
Harp Studio class A (18 sessions)	Marilyn Rummel	\$300	\$400
Harp Ensemble (18 sessions)	Marilyn Rummel	\$360	\$460
Cello Choir (18 sessions)	Alexandra Lee	\$380	\$480
*Nanaimo Youth Junior Choir (Sept - June)	Marian Smith	\$470	\$570 (includes \$20 library fee)
*Nanaimo Youth Mezzo Choirs (Sept - June)	Marian Smith	\$570	\$670 (includes \$20 library fee)
Enhanced Jazz Group (18 sessions)	Jazz department Instructors	\$365	\$465
<u>OTHER PROGRAMS</u>			
Beginner Harmony and Theory (up to level 4) 5 participants	Mary Jackson	\$380.00	\$480.00
History, Advanced Harmony and Theory (level 5 and up) Individual lessons	Teresa Borek	\$60/per hour	
Group History (Sept - June) Minimum 4 participants	Teresa Borek	\$550	\$650.00
Musical Theatre	TBA	MARCH BREAK - March 11—15, 2024 SUMMER - July 8—12, 2024	\$280.00

*CHOIRS - \$50 discount per year if registered for individual lessons. Sibling discount of 50% off for Nanaimo Youth Choir.

Registration Fees

Registration Fee	Jun 2022 & Feb - Jun 2023	Jul 2022- Jan 2023
Individuals	\$35.00	\$55.00
Family	\$60.00	\$90.00

Please note that Registration Fees are non-refundable.

Other Fees

Other Charges	
Returned Cheques	\$30.00
Late Registration Fee (charged monthly)	\$10.00
Refund processing fee	\$25.00

Group Lessons

Group Name	Group Day and Time
Music Therapy	Mondays 8:00 am - 2:30 pm
Prelude/Junior Orchestra	Mondays 4:00 pm to 5:00 pm
Cello Choir Starts	Monday 6:30 pm to 7:30 pm (twice a month)
Kindermusik (Fall & Spring only) *Registration through Parks & Rec	Tuesdays 9:15 am - 10:00 am 10:15 am - 11:00 am 11:15 am - 12:00 pm
Nanaimo Mezzo and Concert Choir (St. Andrews Church)	*Tuesdays 3:45 pm - 5:45 pm
Enhanced Jazz Ensemble September - June	Tuesdays 6:00 pm - 7:30 pm
Guitar Group Starts September 15	Wednesdays 2:00 pm - 2:45 pm
Nanaimo Youth Choir - Junior NCM Ensemble room	Wednesdays 3:30 pm to 5:00 pm
Flute Quartet Starts September 14	Thursday 10:00 am - 12 pm (every other week)
Advanced Harp Ensemble Starts September 15 18 lessons/year	Thursdays 11:45 am to 1:15 pm (every other week)
Recorder Troupe Starts September 14	Thursdays 2pm - 3pm
Harp Studio Class A Starts September 14 18 Lessons/year	Thursdays 5:30 pm to 7 pm (every other week)
RCM Beginner Group Harmony & History	TBA
RCM Advanced Group History	TBA

Suzuki Group Lessons

SUZUKI GROUP NAME	Group Day and Time
Suzuki Piano Group	Friday 6:30 pm - 7:30pm (every other week)
Suzuki Cello Group	Mondays 5:15 pm - 6:15 pm
Suzuki Violin Group	Tuesday 4:00 pm - 5:00 pm



TERMS | CONDITIONS | POLICIES
NANAIMO CONSERVATORY OF MUSIC
PLEASE ENSURE YOU KEEP THIS DOCUMENT FOR ONGOING REFERENCE

Communicable Illness policy

Use the hand sanitizer station when entering the NCM.

Do not enter the NCM if you are feeling ill, and speak to your instructor about online lessons option.

Masks are not mandatory but are recommended.

Wipe down all stands and chairs with cleaner provided in each studio and the ensemble room

SCHOOL TERM

Students will enroll for either the School Term (September through June) and/or Summer Term (July & August).

Tuition payments are calculated according to the number of lessons in each term.

STATUTORY HOLIDAYS

Some instructors may elect to come in and teach on statutory holidays. Some instructors have indicated they may not teach on statutory holidays. All tuitions will reflect the preference of each individual instructor. Please check with your instructor to go over your schedule if you have questions.

IMPORTANT DATES 2023 - 2024

The NCM office will be closed during all * statutory holidays and is open limited hours in July and August.

**This does not affect scheduled lesson times.*

New lesson year begins September 5, 2023 to June 29, 2024..

Truth and Reconciliation Day - 2 October*

Thanksgiving - 9 October *

Remembrance Day - 11 November *

Winter Holidays - 22 December - 7 January

Family Day - 19 February *

Spring Break - 11 March - 22 March

Good Friday - 29 March *

Victoria Day - 20 May *

INDIVIDUAL INSTRUCTION

Students typically have one lesson per week from September to June, unless alternate arrangements are made directly with the office and instructor. Students may begin individual lessons at any time during the school year.

SUZUKI INSTRUCTION

Enables students to start lessons at a much earlier age than traditional lessons taken without parent supervision.

The Suzuki method also involves the parent 100% of the time, and involves group lessons with other Suzuki students studying the same instrument.

Students will be referred to an appropriate instructor based on: musical background, goals, availability, and fee options. Students may request lessons with a specific instructor, but the NCM cannot guarantee availability.

GROUP CLASSES AND ENSEMBLES

Students in group classes typically begin their studies in September. Classes fill up quickly. If space permits and the instructor agrees, a student may join a class already in progress.

TUITION

Tuition and other fees must be paid before a student's first lessons, class or ensemble. There are several ways to pay tuitions; cheque, cash, credit card/debit or E-transfer. A monthly payment plan is also available with a void cheque or credit card information.

PAYMENT

Payment is required at the time of registration for the current term. Method of payments accepted are cheques, debit card, credit card, E-transfer or cash. A monthly payment plan is available upon request. There is a form to fill out accompanied by a void cheque. The total tuition is paid over equal monthly installments by pre-authorized debit on the 30th of each month, beginning with the first month of enrollment and continuing until the end of the term.

FINANCIAL ASSISTANCE

Bursary applications are available by request through the office. Bursaries are applied as a discount against tuition fees. Bursaries only cover a portion of tuition costs and are not refundable.

Bursary applications are excepted between June - August, prior to the start of the new lesson year.

CANCELLATION POLICY

Students are expected to be present for all scheduled lessons. There are **NO** refunds on cancelled lessons by students. If an instructor cancels a lesson, your instructor is obligated to make up that lesson.

The NCM reserves the right to cancel, postpone, or combine classes and to limit registration or change instructors. Should insufficient registration cause the cancellation of a class, fees will be refunded, or the student may transfer to another class if room is available.

REGISTRATION FEE

The Registration Fee is non-refundable and due every year. The fee covers the lesson year from July to June.

REFUNDS AND WITHDRAWALS

Group Classes and Ensembles

Full refunds will be processed by contacting the office a minimum of 72 hours before the program start date (less supply costs). Full refunds are issued when the NCM cancels a program. ***Refunds will not be given once the course begins, except in cases of illness or injury, accompanied by a doctor's letter.*** If a doctor's letter is produced, a pro-rated refund will be given for the class.

Individual Lessons

A two-lesson notice is required to withdraw from individual or Suzuki lessons. In the case of injury or illness only, the two lesson notice will be waived upon receipt of a doctor's letter. Once notice is received and confirmed by the teacher, then a refund can be processed.

HARASSMENT, PRIVACY AND CONFIDENTIALITY POLICY

The Nanaimo Conservatory of Music ("NCM") recognizes the right of all members of the Conservatory community, including administrative staff, faculty, students, and parents to learn, work, consult and otherwise associate in an environment free from harassment, discrimination, and bullying. The NCM recognizes its role in actively supporting employees' and contracted faculty's work to prevent discrimination and harassment of students and their families. The NCM will not tolerate any conduct that could be classified as harassment, sexual harassment, discrimination or bullying, and will make every reasonable effort to ensure that no employee, contracted faculty member, student, or parent is subjected to such behaviors. The NCM complies with the BC Human Rights Code and is committed to providing healthful environments in which fairness and respect are modeled. A detailed Harassment, Privacy and Confidentiality Policy is available upon request.

THANK YOU TO OUR SUPPORTERS

